

What should I bring to my tax meeting: Prior year tax return AND

Income:

1. Income from employment: W-2s
2. Income from Investments: 1099-INT, 1099-DIV, 1099-B, 1099-Cons, K-1
3. Income from Retirement: 1099-R, 1099-SSA
4. Alimony Received
5. Other Gains – details regarding sales of non-stock items (house, car, etc.)
6. Income from Business, Farm or Rentals: Bring this data in whatever way makes sense to you:
 - a. written down on a sheet of paper
 - b. Quickbooks or Quicken backup or printed profit and loss/Balance sheet
 - c. Excel Spreadsheet
 - d. Organizer page
 - e. Accounting Book
 - f. Other
7. Income from Entities: K-1s from Partnerships, S Corporations and trusts/estates
8. Misc. Income: 1099-G, other information (jury duty stubs, legal settlements, etc)
9. If you file an excise tax form with WA state, please give me a copy
10. Foreign earned or investment income **not in a us investment account**

Expenses Directly related to income:

1. Expenses for Business, Farm and Rental – give me the data the same way you provided income
2. Unreimbursed partnership or Scorp expenses – give me your list. **FOR 2018, YOU WILL NEED TO SET UP A REIMBURSEMENT PLAN AS IT IS UNSURE WHETHER THESE EXPENSES WILL BE ALLOWED. ASK ME HOW**

Adjustments:

1. Educator Expenses
2. HSA contributions
3. IRA contributions
4. Student loan interest (Form 1098-E)
5. Moving Expenses
6. Self-employed health insurance

Itemized Deductions – ask for an organizer page if needed.

1. Totals for rx, doctors, dentists, therapists, medical mileage, health insurance (paid with taxable dollars), medical equipment, medical ferry and lodging
2. Taxes: real estate taxes, state/local income taxes, sales tax
3. Interest on first or second home
4. Charitable donations – cash and non-cash. Give me acknowledgement letters if you have them.
5. Other deductions (for 2017 only)
 - a. Investment expenses
 - b. Unreimbursed job expenses
 - c. Legal expenses related to taxable income
 - d. Safety deposit box
 - e. Job search expenses

Credits/other taxes:

1. Day care expenses for child under 13 or disabled at any age
2. Education Credit – Form 1098-T and out of pocket expenses for books, fees, computer
3. Foreign tax paid
4. Electric car purchase
5. Solar/wind/geothermal improvements to main home
6. Household employee tax – all state forms filed and payroll information

We must send in a form declaring all foreign accounts if your total of foreign assets is more than \$10,000. Fine for failure to disclose is \$10,000 or 50% of account value whichever is HIGHER. Please give me a listing of all foreign assets to avoid this penalty.